



公司月结客户专用
For Company Credit Account Use

香港公司月结客户资料更改表格

Hong Kong Company Credit Account Customer Information Amendment Form

公司月结号码 Company Credit Account No.:
公司名称 Company Name:

请在适当空格内加入「✓」号 (Please 「✓」 the appropriate box):

<input type="checkbox"/> 更改联络人资料 Change of Contact Person(s) Information						
新增 Add	更改 Change	取消 Delete	联络人 Contact Person	电话 Telephone No.	手提电话 Mobile No.	传真 Fax
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				

更改电邮地址 Change of Email Address:									
新增 Add	更改 Change	取消 Delete	电邮地址 Email Address <small>请以英文正楷填写 Please use English block letters</small>	电子账单 E-Bills		推广讯息 Promotional Messages		产品及服务信息 Product and Service Information	
				接收 Subscribe	拒绝接收 Unsubscribe	接收 Subscribe	拒绝接收 Unsubscribe	接收 Subscribe	拒绝接收 Unsubscribe
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

备注 Remarks:

- 推广讯息包括顺丰速运的推广活动及优惠信息等。
Promotional Messages include promotional activities and discount offers of S.F. Express, etc.
- 产品及服务信息包括顺丰速运价格调整通知及假期收派通知等。
Product and Service Information include Price Adjustment and Holiday Service Arrangement, etc.
- 如您没有在以上方格内以「✓」号显示您所选择的信息, 即代表您愿意接收所有由顺丰速运经电邮发送的信息。
If you return this form without ticking the above boxes, it means that you accept to receive all S.F. Express's information via Email channel.
- 如您选择取消电邮地址, 该电邮地址将不会接收到任何由顺丰速运经电邮发送的信息。
If you delete the Email address, you will not receive any information of S.F. Express via Email.

<input type="checkbox"/> 更改公司名称及/或更改公司地址 Change of Company Name and/or Company Address	
中文名称 Company Name in Chinese :	
英文名称 Company Name in English :	
中文地址 Address in Chinese :	
英文地址 Address in English :	
更改公司名称及/或公司地址之注意事项 : 1) 必须提供新公司的商业登记证副本 2) 必须交回已填写及盖章签署的“已知托运人航空声明”正本 3) 新公司必须承担旧公司之账户的应付金额 4) 必须同时填写中文及英文的公司名称及/或公司地址	Notification for changing the company name and/or company address: 1) A copy of new company's Business Registration Certificate MUST be provided. 2) The original copy of signed "Known Consignor Declaration of Compliance" with company chop MUST be provided. 3) The new company is liable for the outstanding payment of the previous company. 4) The company name and/or company address both in Chinese and English MUST be filled in.
X 授权人签名及公司印鉴 (新公司) Authorized Signature and Company Chop (The New Company)	签署日期 Date of Signature

生效日期 Effective Date*:
(*必须填写 Required)

实时生效#
With Immediate Effect

由 From _____ / _____ / _____ 开始
年 Year 月 Month 日 Day

#备注 Remarks:

本公司将在收到完整的表格及所需文件后的两至三个工作天内完成您的申请 (不包括星期六、日及公众假期)。
The application will be completed within two to three working days (excluding Saturday, Sunday and public holiday) upon receipt of the completed form and required document(s).

请将已填妥的表格及所需文件 邮寄至香港青衣青衣航运路 36 号亚洲物流中心 - 顺丰大厦 9 楼顺丰速运 (香港) 有限公司 - 销售部, 并注明「更改公司月结客户资料」。
Please **mail the completed form and the required document(s) to S.F. Express (Hong Kong) Limited - Sales Department, 9/F, Asia Logistics Hub - SF Centre, 36 Tsing Yi Hong Wan Road, Tsing Yi, Hong Kong.** Please kindly mark "Company Credit Account Customer Information Amendment".

X
申请日期 Date of Application _____ 公司授权人签名及公司印鉴 Authorized Signature and Company Chop _____

如有任何查询, 请致电本公司客户服务热线 (852) 2730 0273 或电邮至 852smd@sfnail.sf-express.com。
For any enquiries, please contact our Customer Service Hotlines at (852) 2730 0273 or email to 852smd@sfnail.sf-express.com.